

Governance and Audit Committee

Programme of reports for 2012/13



Function/Issue	Responsible officer/ body	June 2012	Aug 2012	Sep 2012	Dec 2012	Mar 2013
Audit activity						
Annual Audit Letter	AC				✓	
Annual Grant Certification report	AC					✓
Annual Internal Audit report	EKAP	✓				
Internal Audit arrangement review	CE/S151					✓
Internal Audit Plan, Charter and Strategy	EKAP					✓
Opinion Audit Plan	AC					✓
External Audit update report	AC	✓		✓		✓
Internal Audit update report	EKAP	✓		✓	✓	✓
Regulatory framework						
Annual Governance Statement action plan	BSCM	✓		✓	✓	✓
Anti Fraud and Corruption / Whistleblowing policy	FSM				✓	
Corporate Risk Register	BSCM	✓		✓	✓	✓
Data Quality Framework	BSCM					✓
Draft Annual Governance Statement	BSCM	✓				
Final Annual Governance Statement	BSCM			✓		
G&A programme of reports	BSCM					✓
G&A review and Annual report	G&A Chairman					✓
G&A terms of reference	BSCM					✓
Governance Framework and Local Code of Corporate Governance	BSCM				✓	
Risk Management Strategy and Process	BSCM			✓		
Treasury Management Strategy	FSM			✓		
Treasury Management update	FSM	✓		✓	✓	✓
Quarterly Governance report	BSCM	✓		✓	✓	✓
Accounts						
Annual Governance report	AC			✓		
Draft Statement of Accounts	FSM		✓			
Final Statement of Accounts	FSM			✓		

Key

AC	Audit Commission	CE/S151	Chief Executive / Section 151 Officer
BSCM	Business Support and Compliance Manager	EKAP	East Kent Audit Partnership
FSM	Financial Services Manager	G&A	Governance and Audit Committee
✓	Confirmed item	✓	Provisional item (see note 1)

The draft programme of reports for 2012/13 for the Governance and Audit Committee was agreed at the meeting held on the 20 March 2012. Whilst this is a comprehensive list, there may be variations due to matters that arise.

A regular item for the Governance and Audit Committee will be 'future items for discussion / training'. This programme of reports should be considered at this point to inform any requests for future training.

Note 1: Post October 2012, the external audit updates and reports will be subject to agreement with the new audit provider.